



DVP Board Meeting Board Meeting Minutes, Feb. 24, 2016

- 1) Call to Order & Introductions.
 - a) President David Armstrong called the meeting to order at 8:38am.
 - b) DVP Directors Present: President Armstrong, David Comden, Debbie Fox, Angie Hecht, Mike Merewether, Treasurer Greg Smith, Jeff Smith, Christy Weir, Vice President Doug Wood. Quorum met.
Other attendees: Executive Director Kevin Clerici, Deputy Director Meredith Hart, Barbara Evans (Parking Advisory Committee/Downtown resident), Councilwoman Cheryl Heitmann, Sgt. Jerry Foreman (VPD), Sid White (Ventura Realty Co.), Robert Vasquez (BBB).
- 2) Approval of January DVP Minutes:
 - a) Motion made by Greg Smith, seconded by Doug Wood. Passed unanimously.
- 3) Approval of January, 2016 DVP Financials:
 - a) Financials not available. Tabled to March board meeting.
- 4) DVP Action Items:
 - a) Authorized Kandi Drane to prepare 2015 financial review. Motion made by Mike Merewether, seconded by Jeff Smith. Passed unanimously.
 - b) Authorized DHA and GHS to execute subleases once master building lease for 420 E. Santa Clara is approved. Motion made by Mike Merewether, seconded by Jeff Smith. Passed unanimously.
 - c) Approved purchase of 2013 Chevy Silverado 1500 and authorized payment plan to be completed by end of 2019 or pay off completely as accounts receivable are collected. Motion made by Mike Merewether, seconded by David Comden. Passed unanimously.
- 5) Reports:
 - a) Police Report:
 - i) 114 calls for vagrant behavior in February. Half were officer initiated calls.
 - ii) March 16 cleanup scheduled by CHP, State Parks and PTF. Camps posted near freeway. Clean up with CalTrans scheduled to occur the following week.
 - b) Parking Report:
 - i) City staff to conduct a usage study in lot behind movie theater first, then look at other lots. End goal is recommendations to make all lots more efficient.
 - c) Director's Report:
 - i) March 8 – Police Stay Safe Meeting.
 - ii) Downtown Works Conference May 17 & 18.
 - iii) Co-op mailer. "Go West."
 - iv) St. Patrick's Day Parade March 12 and 150th Celebrations scheduled for April 2.
 - v) Negotiations with City for new baseline services contract and Park Ambassadors agreement ongoing.
- 6) Public Comment:
 - a) Councilmember Heitmann presented City's 150th activities, including March 11 City Hall open house, March 13 Olivas Days, and March 19 Aquatic Center free swim.
 - b) County Supervisors meeting to consider adopting Laura's Law has been moved to March.

Meeting adjourned at 10:19am.

Minutes submitted by Kevin Clerici & Meredith Hart.